



*Southern Association of Colleges and Schools
Commission on Colleges*

INSTITUTIONAL SUMMARY FORM PREPARED FOR SACSCOC REVIEWS

GENERAL INFORMATION

Name of Institution Wilson Community College

Name, Title, Phone number, and email address of Accreditation Liaison

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Name, Title, Phone number, and email address of Technical Support person for the Compliance Certification

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IMPORTANT:

Accreditation Activity (*check one*):

- ☒ Submitted at the time of Reaffirmation Orientation
- ☐ Submitted with Compliance Certification for Reaffirmation
- ☐ Submitted with Materials for an On-Site Reaffirmation Review
- ☐ Submitted with Compliance Certification for Fifth-Year Interim Report
- ☐ Submitted with Compliance Certification for Initial Candidacy/Accreditation Review
- ☐ Submitted with Merger/Consolidations/Acquisitions
- ☐ Submitted with Application for Level Change

Submission date of this completed document: October 24, 2022

EDUCATIONAL PROGRAMS

1. Level of offerings (Check all that apply)

- ☒ Diploma or certificate program(s) requiring less than one year beyond Grade 12
- ☒ Diploma or certificate program(s) of at least two but fewer than four years of work beyond Grade 12
- ☒ Associate degree program(s) requiring a minimum of 60 semester hours or the equivalent designed for transfer to a baccalaureate institution
- ☒ Associate degree program(s) requiring a minimum of 60 semester hours or the equivalent not designed for transfer
- ☐ Four or five-year baccalaureate degree program(s) requiring a minimum of 120 semester hours or the equivalent
- ☐ Professional degree program(s)
- ☐ Master's degree program(s)
- ☐ Work beyond the master's level but not at the doctoral level (such as Specialist in Education)
- ☐ Doctoral degree program(s)
- ☐ Other (Specify):

2. Types of Undergraduate Programs (Check all that apply)

- ☒ Occupational certificate or diploma program(s)
- ☒ Occupational degree program(s)
- ☒ Two-year programs designed for transfer to a baccalaureate institution
- ☐ Liberal Arts and General
- ☐ Teacher Preparatory
- ☐ Professional
- ☐ Other (Specify):

GOVERNANCE CONTROL

Check the appropriate governance control for the institution:

- ☐ Private (*check one*)
 - ☐ Independent, not-for-profit
 - Name of corporation OR
Name of religious affiliation and control:

- ☐ Independent, for-profit *

If publicly traded, name of parent company:

- ☒ Public state * (*check one*)
- ☐ Not part of a state system, institution has own independent board
- ☐ Part of a state system, system board serves as governing board
- ☒ Part of a state system, system board is super governing board, local governing board has delegated authority
- ☐ Part of a state system, institution has own independent board

* *If an institution is part of a state system or a corporate structure, a description of the system operation must be submitted as part of the Compliance Certification for the decennial review. See Commission policy "Reaffirmation of Accreditation and Subsequent Reports" for additional direction.*

TITLE IV PARTICIPATION

Check the appropriate box below for the institution*:

- ☒ Institution participates in title IV, Higher Education Act programs
- ☐ Institution does NOT participate in title IV, Higher Education Act programs

* *If an institution has changed or plans to change its title IV participation, it is required to notify SACSCOC. See SACSCOC policy, "Title IV Program Responsibilities," for additional information and direction for responding to standards under the "Principles of Accreditation."*

INSTITUTIONAL INFORMATION FOR REVIEWERS

Directions:

Please address the following and attach the information to this form.

1. History and Characteristics

Provide a brief history of the institution, a description of its current mission, an indication of its geographic service area, and a description of the composition of the student population. Include a description of any unusual or distinctive features of the institution and a description of the admissions policies (open, selective, etc.). If appropriate, indicate those institutions that are considered peers. Please limit this section to one-half page.

Established in 1958 as the Wilson Industrial Extension Center, Wilson Community College is one of the oldest institutions in the North Carolina Community College System. In 1964, the State Board of Education granted authority to award the Associate in Applied Science Degree and the school name was changed to Wilson County Technical Institute. The College was accredited by the Southern Association of Colleges and Schools in 1969 and the name was officially changed to Wilson Technical Community College in 1989. In 1993, the State Department of Community Colleges granted the College authority to award the Associate in Arts degree and in 2007, the official name of the College was changed to Wilson Community College (WCC) to better reflect the full range of programs and services offered.

Wilson Community College's mission focuses on providing "opportunities for academic excellence, student success, workforce development, community partnerships, and responsible stewardship." WCC subscribes to the open-door

admissions policy established by the North Carolina Community College System and State Board of Community Colleges. All applicants who have earned a high school diploma or equivalent, or are at least 18 years of age and able to profit from formal education, are served by the institution. Allied Health programs are subject to program-specific admission criteria.

Wilson Community College is located at 902 Herring Avenue, in Wilson, North Carolina. The College serves Wilson County, which has a population of approximately 78,294.

In the academic year 2021-2022, the unduplicated enrollment of the College was 5,641 consisting of curriculum and continuing education (non-credit) students. During the 2021-2022 academic year, 23% of WCC students were enrolled full-time, with the remaining 77% of students attending part-time. The racial composition of the student body was comprised of 31% African American, 48% Caucasian, and 12% Hispanic. Fifty percent (2,812) of the student body is male, and 50% (2,829) female.

2. List of Degrees

List all degrees currently offered (A.S., B.A., B.S., M.A., Ph.D., for example) and the majors or concentrations within those degrees, as well as all certificates and diplomas. For each credential offered, indicate the number of graduates in the academic year previous to submitting this report. Indicate term dates.

Program	2021 Graduates
Associate Degree Programs	
Associate in Arts	67
Associate in Science	65
Associate in Fine Arts in Music	---
Associate in Arts Teacher Preparation	---
Associate in Science Teacher Preparation	---
Associate in General Education Nursing	---
Associate in Science – Pre-Allied Health	---
Associate in Applied Science	
Accounting and Finance	4
Air Conditioning Heating and Refrigeration Technology Degree	1
Applied Engineering Technology Degree	3
Associate Degree Nursing	19
Associate Degree Nursing – Transition	11
Automotive Systems Technology Degree	5
Biotechnology	2
Building Construction Technology	2
Business Administration Degree	5
Community Spanish Interpreter Degree	5
Criminal Justice Technology Degree	6
Culinary Arts Degree	1
Early Childhood Education Degree	8
Early Childhood Education – Birth through Kindergarten Licensure Transfer Track Degree	---
Early Childhood Education – Non-Teaching Licensure Transfer Track Degree	2
Information Technology IT Support Track Degree	---
Information Technology Networking and Cybersecurity Track Degree	8
Interpreter Education Degree	4
Medical Office Administration Degree – Medical Billing and Coding	4
Medical Office Administration Degree – Patient Services Representative	3
Office Administration Degree – Office Assistant/Bookkeeping	---
Paralegal Technology Degree	5
School Age Education Degree	4
Surgical Technology Degree	6

Diploma Programs	
Accounting and Finance Diploma	4
Air Conditioning Heating and Refrigeration Technology Diploma	---
Practical Nursing Diploma	15
Automotive Systems Technology Diploma	2
Electrical Systems Technology Diploma	---
Paralegal Technology Diploma	1
Surgical Technology Diploma	---
Welding Technology Diploma	5
Certificates	
Accounting Transfer Certificate	7
Income Tax Certificate	4
Accounting Spreadsheet Certificate	4
Accounting Payroll/QuickBooks Certificate	5
Basic HVAC Certificate	6
Advanced HVAC Certificate	2
HVAC System Installation Certificate	3
HVAC Comfort Advisor Certificate	5
Applied Engineering Technology Certificate	---
Applied Engineering Technology Machining Certificate	---
Applied Engineering Technology Drafting Certificate	---
Automotive Systems Technology Certificate	6
Business Administration Transfer Certificate	10
Business Analytics Certificate	9
Business Leadership Certificate	---
Business Marketing Certificate	---
Core Business Certificate	6
Management Certificate	---
Entrepreneurship Certificate	---
Spanish for the Workplace Certificate	10
Spanish Language Certificate	4
Community Spanish Interpreter Certificate	---
Criminal Justice Technology Transfer Certificate	7
Basic Law Enforcement Training (BLET)	16
Baking and Pastry Certificate	---
Early Childhood Administration Certificate	1
Early Childhood Infant/Toddler Care Certificate	8
Early Childhood Preschool Certificate	6
Motor Controls Certificate	5
Residential Wiring Certificate	---
IT A+ Certification Prep Certificate	1
IT CISCO Certified Network Associate (CCNA) Prep Certificate	6
IT Support Foundations Certificate	2
IT Cybersecurity Certificate	2
Interpreter Education Deaf Studies Option Certificate	7
Medical Administrative Specialist Certificate	8
Medical Insurance Specialist Certificate	7
Administrative Assistant Certificate	4
Office Software Certificate	4
Office Assistant/Bookkeeping Certificate	1
Paralegal Certificate	8
School Age Development Certificate	2
Basic Welding Certificate	8
Advanced Welding Certificate	2

Does the institution offer any credit, non-credit, or pathways English as a Second Language (ESL) programs? If yes, list the programs.

Wilson Community College offers an ESL non-credit program through the College and Career Readiness department in the Division of Continuing Education.

3. Off-Campus Instructional Locations and Branch Campuses

List *all approved off-campus instructional locations* where 25% or more credit hours toward a degree, diploma, or certificate can be obtained primarily through traditional classroom instruction. Report those locations in accord with the Commission's definitions and the directions as specified below.

Table 1: Off-campus instructional sites—a site located geographically apart from the main campus at which the institution offers 50 % or more of its credit hours for a diploma, certificate, or degree. This includes high schools where courses are offered as part of dual enrollment. For each site, provide the information below. *The list should include only those sites reported to and approved by SACSCOC.* Listing unapproved sites below does not constitute reporting them to SACSCOC. In such cases when an institution has initiated an off-campus instructional site as described above without prior approval by SACSCOC, a prospectus for approval should be submitted immediately to SACSCOC.

Name of Site	Physical Address (street, city, state, country) Do not include PO Boxes.	Date of SACSCOC approval letter	Date Implemented by the institution	Educational programs offered (specific degrees, certificates, diplomas) with 50% or more credits hours offered at each site	Is the site currently active? (At any time during the past 5 years, have students been enrolled and courses offered? If not, indicate the date of most recent activity.)
N/A					

Table 2: Off-campus instructional sites at which the institution offers 25-49% of its credit hours for a diploma, certificate, or degree—including high schools where courses are offered as dual enrollment. *Note: institutions are required to notify SACSCOC in advance of initiating coursework at the site.* For each site, provide the information below.

Name of Site (Indicate if site is currently active or inactive. If inactive, date of last course offerings and date of projected reopening)	Physical Address (street, city, state, country) Do not include PO Boxes.	Date of SACSCOC letter accepting notification	Date Implemented by the institution	Educational programs offered (specific degrees, certificates, diplomas) with 25-49% credit hours offered at each site	Is the site currently active? (At any time during the past 5 years, have students been enrolled and courses offered? If not, indicate the date of most recent activity.)
N/A					

Table 3: Branch campus—an instructional site located geographically apart and independent of the main campus of the institution. A location is independent of the main campus if the location is (1) permanent in nature, (2) offers courses in educational programs leading to a degree, certificate, or other recognized educational credential, (3) has its own faculty and administrative or supervisory organization, and (4) has its own budgetary and hiring authority. *The list should include only those branch campuses reported to and approved by SACSCOC.* Listing unapproved branch campuses below does not constitute reporting them to SACSCOC. A prospectus for an unapproved branch campus should be submitted immediately to SACSCOC.

Name of Branch Campus	Physical Address (street, city, state, country) Do not include PO Boxes.	Date of SACSCOC approval letter	Date Implemented by the institution	Educational programs (specific degrees, certificates, diplomas) with 50% or more credits hours offered at the branch campus	Is the campus currently active? (At any time during the past 5 years, have students been enrolled and courses offered? If not, indicate the date of most recent activity.)
N/A					

4. Distance and Correspondence Education

Provide an initial date of approval for your institution to offer distance education. Provide a list of credit-bearing educational programs (degrees, certificates, and diplomas) where 50% or more of the credit hours are delivered through distance education modes. For each educational program, indicate whether the program is delivered using synchronous or asynchronous technology, or both. For each educational program that uses distance education technology to deliver the program at a specific site (e.g., a synchronous program using interactive videoconferencing), indicate the program offered at each location where students receive the transmitted program. Please limit this description to one page, if possible.

The initial date of approval for Wilson Community College to offer distance education programs was 6/21/2002.

Credit Bearing Educational Programs where 50% or more of the credit hours are delivered through distance education modes.	Method of Instruction Method of Instruction = Synchronous (S), Asynchronous (A), or Both (B)
Associate Degree Programs	
Associate in Arts	B
Associate in Science	B
Associate in Fine Arts in Music	B
Associate in Arts Teacher Preparation	B
Associate in Science Teacher Preparation	B
Associate in General Education Nursing	B
Associate in Science – Pre-Allied Health	B
Associate in Applied Science	
Accounting and Finance	B
Business Administration Degree	B
Community Spanish Interpreter Degree	B
Criminal Justice Technology Degree	B
Early Childhood Education Degree	B
Early Childhood Education – Birth through Kindergarten Licensure Transfer Track Degree	B
Early Childhood Education – Non-Teaching Licensure Transfer Track Degree	B
Information Technology IT Support Track Degree	B
Information Technology Networking and Cybersecurity Track Degree	B
Interpreter Education Degree	B
Medical Office Administration Degree – Medical Billing and Coding	B
Medical Office Administration Degree – Patient Services Representative	B
Office Administration Degree – Office Assistant/Bookkeeping	B
Paralegal Technology Degree	B
School Age Education Degree	B
Diploma Programs	
Accounting and Finance Diploma	B
Paralegal Technology Diploma	B

Certificates	
Accounting Transfer Certificate	B
Income Tax Certificate	B
Accounting Spreadsheet Certificate	B
Accounting Payroll/QuickBooks Certificate	B
Business Administration Transfer Certificate	B
Business Analytics Certificate	B
Business Leadership Certificate	B
Business Marketing Certificate	B
Core Business Certificate	B
Management Certificate	B
Entrepreneurship Certificate	B
Spanish for the Workplace Certificate	B
Spanish Language Certificate	B
Community Spanish Interpreter Certificate	B
Criminal Justice Technology Transfer Certificate	B
Early Childhood Administration Certificate	B
Early Childhood Infant/Toddler Care Certificate	B
Early Childhood Preschool Certificate	B
IT A+ Certification Prep Certificate	B
IT CISCO Certified Network Associate (CCNA) Prep Certificate	B
IT Support Foundations Certificate	B
IT Cybersecurity Certificate	B
Interpreter Education Deaf Studies Option Certificate	B
Medical Administrative Specialist Certificate	B
Medical Insurance Specialist Certificate	B
Administrative Assistant Certificate	B
Office Software Certificate	B
Office Assistant/Bookkeeping Certificate	B
Paralegal Certificate	B
School Age Development Certificate	B

5. Accreditation

- (1) List all agencies that currently accredit the institution and any of its programs and indicate the date of the last review by each.

Wilson Community College is recognized and approved by the following agencies; the date of the last review is provided.

- Commission on Colleges, Southern Association of Colleges and Schools (SACSCOC), 2020
- North Carolina Board of Nursing (Associate Degree Nursing and Practical Nursing Education), 2022
- North Carolina Board of Nursing (Nurse Aide II), 2022
- North Carolina Department of Health and Human Services (Nurse Aide I), 2021
- North Carolina Fire and Rescue Commission (Fire/Rescue Certification), 2022
- North Carolina Office of Emergency Medical Services (Emergency Medical Technician Certification), 2020
- North Carolina Sheriff's Education and Training Standards Commission (Detention Officer), 2018
- The Commission on Accreditation of Allied Health Education Programs (CAAHEP) through the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA) (Surgical Technology), 2015
- The North Carolina Criminal Justice Education & Training Standards Commission (Basic Law Enforcement Training, Radar Certification, Instructor Training), 2018
- The North Carolina State Bar Board of Paralegal Certification (Paralegal Technology), 2013

- (2) If SACS Commission on Colleges is not your primary accreditor for access to USDE Title IV funding, identify which accrediting agency serves that purpose.

SACSCOC is the College's primary accreditor.

- (3) List any USDE-recognized agency (national and programmatic) that has terminated the institution's accreditation (include the date, reason, and copy of the letter of termination) or list any agency from which the institution has voluntarily withdrawn (include copy of letter to agency from institution).

N/A

- (4) Describe any sanctions applied or negative actions taken by any USDE-recognized accrediting agency (national, programmatic, SACSCOC) during the two years previous to the submission of this report. Include a copy of the letter from the USDE-recognized agency to the institution.

N/A

6. Relationship to the U.S. Department of Education

Indicate any limitations, suspensions, or termination by the U.S. Department of Education in regard to student financial aid or other financial aid programs during the previous three years. Report if on reimbursement or any other exceptional status in regard to federal or state financial aid.

Wilson Community College has not been subjected to limitations, suspensions, or terminations and has not been on reimbursement or any other special status with regard to any state or federal financial aid programs during the previous three years.

Document History

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